



**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD**  
**OFFICE OF THE DEAN (ACADEMIC)**

**FORM FOR ACADEMIC OVERLOAD / UNDERLOAD**

<b>Academic Session:</b>		<b>Semester</b>	Monsoon		Winter		Summer	
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1.	Name of Student						
2.	Admission No.		Program				
3.	Department		Branch (if any)				
4.	Institute Email ID						
5.	Contact Number				Current Semester		

1	2	3		4		5
SGPA of the last semester	Current CGPA	Type of overload Course		Deficiency Category (If yes, mention category)		Have you taken overload/underload before? <b>YES/NO</b> (If yes mention Semester & Course No.)
		Fresh	Backlog	WR	AP	
				<b>YES / NO</b>	<b>YES / NO</b>	

**Reasons for seeking Overload/Underload** (Mark with a tick  $\checkmark$  as appropriate)

1.	Overload is sought to do extra credits which will be required for completion of Dual Degree/Double Major.	
2.	Overload is sought for clearing backlog course(s) for completion of academic program.	
3.	Underload is sought on medical reason or as advised by the DUGC.	
4.	Any other reason for doing overload/underload.	

If you put a tick  $\checkmark$  on No. 4 above, please explain the reasons: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Student)

Forwarded by Convener DUGC/DPGC (Name and Signature): \_\_\_\_\_

FOR OFFICE USE ONLY

<p><b>Verification:</b> The facts, as stated above are <b>CORRECT/NOT CORRECT</b> as per records available. <b>Observations, if any:</b></p> <p>_____</p> <p>_____</p> <p>Date: _____</p> <p>_____</p> <p>Signature of Dealing Assistant</p>	<p>Permission for: <b>OVERLOAD:   Granted / Not Granted</b> <b>UNDERLOAD:  Granted / Not Granted</b> <b>Remarks, if any:</b></p> <p>_____</p> <p>_____</p> <p>Date: _____</p> <p>_____</p> <p>Signature of Assoc. Dean (UG/PG)</p>
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**Approved by**

Dean (Academic)

Date: \_\_\_\_\_