



INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF
MINES), DHANBAD-826004

Administrative Department: Academic Section

No.605001/Acad/MS/2017-18

Date: July 28, 2017

**NOTICE FOR TUITION FEE WAIVER FOR STUDENTS ADMITTED THROUGH JEE
(ADVANCED) DURING 2016 FOR REGISTRATION DURING 2017-18 SESSION**

Subsequent to notification of even number issued on April 27, 2017 in compliance to the MHRD Notification No F.No.24-2/2016 TS1 dated 8th April 2016 informing the students to claim benefits of tuition fee waiver, all the students, whose claim was not accepted are advised to re-submit their application along with all the supporting documents towards their claim for Tuition Fee waiver by **31st July 2017**. In case supporting documents mentioned are not submitted in time, the application shall not be considered. Application received after the date shall be summarily rejected without any consideration.

The application for availing the tuition fee waiver should be submitted to the address mentioned below.

**The Assistant Registrar
Examination & Academic Section
Administrative Block,
IIT (ISM) Dhanbad - 826004**

Only applications of those candidates will be considered who have submitted their application against the notification of even number issued on April 27, 2017.

It may also be noted that the Income Certificate submitted to the office should have been issued by the Competent Authority for issuing such certificate. The institute shall have all the right to take suitable action in case false certificate is produced to avail the benefit. A list of identified Competent Authorities for issuing Income Certificate is available at Annexure – II.


[Col. (Retd.) M K Singh]
Registrar

Copy to

- Director/ Registrar/ All Deans/ All Associate Deans/ CHW
- All HODs for information to the faculty Advisors and students
- Dr Chiranjeev Kumar, Chairman, Office Automation Committee-for information.
- Webmaster, IIT(ISM) Website-for uploading the notice on ISM website.
- All Notice Boards including Hostel Notice Boards



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Format for declaration of parental income to avail Tuition Fee Waiver/ Concession

(All the fields MUST be filled)

S No	Particulars	
1.	Name of the student	
2.	Full postal address	
3.	Home phone no	
4.	Student Mobile no	
5.	JEE Advanced Registration No	
6.	Amount of seat acceptance fee paid	
7.	Name of the Department/ Program	
8.	Category (GN, OBC, SC, ST, PH)	
9.	Parental details with income for FY 2016-17	
	a) Name of the father/ guardian	
	b) Reasons for being under Guardianship, if other than father	
	c) Father's/ guardian's occupation	
	d) Father's AADHAR No	
	e) Father's PAN No	
	f) Particulars of employment	
	g) Gross (pre-tax) annual income	
	h) Name of the mother	
	i) Mother's occupation	
	j) Mother's AADHAR No	
	k) Mother's PAN No	
	l) Designation	
	m) Gross (pre-tax) annual income	
	n) Total (pre-tax) family annual income (e + i)	

Student's signature

Father's/Guardian's signature

Mother's signature



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DECLARATION

I hereby undertake and certify that the information provided in this form is correct and true to the best of my knowledge and belief. I understand that in the event of any information being found false, misleading or incorrect, or ineligibility to receive the benefit of tuition fee waiver/ concession being detected during or after completion of my program at institute, or any of the personal information furnished in support thereof is found incorrect, neither I nor my parents/guardian shall have any objection whatsoever against the action taken by the Institute in the matter, in accordance with by-laws and provisions of IIT(ISM) Dhanbad.

I further undertake that during the course of availing the fee waiver/ concession, whenever there shall be any change in the income of my parents/guardian, I shall keep the Institute authorities informed and shall abide by its further decision on my eligibility to receive the benefit of fee waiver/ concession.

Student's signature: _____

Date:

Counter Signed

Father's/Guardian's signature
Date:

Mother's signature
Date:

Encl: Family Income Certificate issued from Competent Authority

VERIFICATION

The family income certificate submitted by Mr/Ms _____
Son/Daughter of Mr _____ for the financial year 2016-
17 is found to be in order and recommended for _____ tuition fee waiver for the
academic session 2017-18.

Seal & Signature of Officer recommending for fee waiver

LIST OF IDENTIFIED COMPETENT AUTHORITY FOR ISSUING INCOME CERTIFICATE

Sr. No.	States/ Union Territory	Income Certificate Issuing Authority
1	Andaman and Nicobar Islands	Tahsildar
2	Andhra Pradesh	Tahsildar
3	Goa	Mamlatdar of all Talukas
4	Gujarat	District Collector/ Deputy Collector/ Asst. Collector/ Prant Officer/ Mamlatdar
5	Karnataka	Tahsildar
6	Kerala	Village Officer
7	Maharashtra	Tahsildar
8	Mizoram	District Magistrate or any other Officer authorized by District Magistrate
9	Pondicherry	Tahsildar, Deputy Tahsildar
10	Rajasthan	Tahsildar
11	Tamil Nadu	Zonal Deputy Tahsildar
12	Uttar Pradesh	Tahsildar
13	Uttaranchal	Tahsildar/ SDM/ City Magistrate
14	Delhi	SDM of Govt. of NCT of Delhi
15	Chandigarh	Sub Divisional Magistrates
16	Himachal Pradesh	Tahsildar of Revenue Department
17	Chattisgarh	Nayab Tahsildar
18	Madhya Pradesh	Tahsildar / Naib Tahsildar
19	West Bengal	<ol style="list-style-type: none"> 1. District Level - Dist. Magistrate OR Addl. Dist. Magistrate 2. Sub-Divisional Level - Concerned Sub-Divisional Officer 3. Block Level - Block Development Officer of concerned block 4. Kolkata Municipal Corporation - The Collector, Kolkata Corporation 5. Students residing within Civil jurisdiction of Hon'ble High court, Kolkata (original side) - The Collector, Kolkata 6. Other areas covered in Kolkata Police i.e. areas over which Collector, Kolkata does not exercise jurisdiction - Concerned District Magistrate or any other officer authorized by the District Magistrate of the respective district i.e. South 24 Paraganas and North 24 Paraganas
20	Jammu & Kashmir	Sub-Divisional Magistrate (Not below the rank of Tahsildar)
21	Jharkhand	Sub- Divisional officer in each District
22	Meghalaya	Employer in case of Government Employee and by the MP / MLA/DC/SDO Civil in case of others
23	Daman & Diu and Dadra & Nagar Haveli	Mamlatdar, Daman & Mamlatdar, Diu
24	Haryana	CRO (Tahsildar / Naib Tahsildar concerned)
25	Punjab	CRO (Tahsildar / Naib Tahsildar concerned)
26	Nagaland	Dy. Commissioners, Addl. Dy. Commissioner and Sub-Divisional Officers (C)
27	Lakshadweep	Dy. Collector in Agatti and Minicoy and SDOs in the remaining Islands
28	Assam	Revenue Circle Officers
29	Tripura	District Magistrate & Collector
30	Arunachal Pradesh	Dy. Commissioner of respective Districts
31	Odhisha	Revenue Officers
32	Bihar	Circle officer form Circle office
33	Sikkim	Special Executive Magistrate (Block Development officers, Rural Management & Development Deptt.)

Any other authority competent to issue such certificate