

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	06-07-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	06-07-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Education
विभाग का नाम/Department Name	Department Of Higher Education
संगठन का नाम/Organisation Name	Indian Institute Of Technology (iit)
कार्यालय का नाम/Office Name	New Delhi
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	buycon3763.iiti.jh@gembuyer.in
कुल मात्रा/Total Quantity	2
वस्तु श्रेणी /Item Category	electronic total station (Q3)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details

बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	5 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	20000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	26

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Registrar, IIT (ISM)
IIT (ISM), Dhanbad, Jharkhand 826004
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में है / Purchase Preference to MII sellers available upto price within $L1+X\%$	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

6. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated

on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Electronic Total Station (2 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
ANGULAR MEASUREMENT	Angle Measurement Accuracy	0.5, 1, 0.2 Or lower (second)
	Method	Absolute, Continuous, Diametrical
	Display resolution / Least Count	0.05, 0.1 Or lower (second)
	Compensation	Quadruple Axis
	Compensator Setting Accuracy	0.5 Or lower (second)
DISTANCE MEASUREMENT	Distance Measurement with Reflector Prism with Single Prism	6000 Or higher (meter)
	Distance Measurement without Reflector Prism	500, 600 Or higher (meter)
	Typical Measurement time	0.1 - 1.0 Or lower (second)
TELESCOPE	Resolving power	0.0 - 3.0 Or lower (second)
	Minimum Focus Distance	0.0 - 1.5 Or lower (meter)
PLUMMET	Plummet Type	Laser Based
DATA STORAGE / INTERFACE / KEYBOARD AND DISPLAY	Storage Capacity (in terms of number of measurement entries)	120000 Or higher
	Data storage- Internal Memory	4, 8 Or higher (gigabyte)
SOFTWARE CHARACTERSTICS	Operating System	Window CE 7 or Better
PHYSICAL CHARACTERSTICS	Ingress Protection	IP 66
	Guide Light (EGL) Working Range (average atmospheric conditions)	5m to 50m, 5m to 100m, 5m to 150 m, 5m to 200m, NA Or higher

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Capability to track the location of instrument (GPS)	No
OPERATING CONDITIONS	Minimum Operating Temperature	-20.0 - -20.0 Or lower (centidegree Celsius)
	Maximum Operating Temperature	50, 55, 60, 65, 70 Or higher (centidegree Celsius)
POWER SUPPLY	Battery Operating time (Backup Time)	16, 20, 24, 30 Or higher (hour)
WARRANTY	Warranty	3, 4, 5, 6 Or higher (year)

Additional Specification Parameters - Electronic Total Station (2 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
SD Card/USB Pen Drive of Size, Tripod, Telescope Magnification	16 GB, Wooden, 30X, Field View 1000m: 27M, Auto Focus

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	TIRTHA GHOSH	826004, Indian Institute of Technology (Indian School of Mines), Dhanbad, Jharkhand	2	30

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

The following Buyer-Added Bid Specific Terms and Conditions will apply to this bid. These Specific Terms and Conditions will supersede, modify, or supplement any other clauses mentioned in the bid document.

Whenever there is any conflict between the provisions of other clauses mentioned in the bid document and those in the Buyer Added Bid Specific Terms and Conditions, the provisions contained in the Buyer Added Bid Specific Terms and Conditions shall prevail.

1. ELIGIBILITY CRITERIA FOR BIDDERS

- The bidder should be a **Registered OEM** or an Authorised Distributor.

- b. The original equipment manufacturer (OEM) should have least 3 years of experience in the field of supplying laboratory equipment.
- c. The bidder must have supplied at least three different types of equipment from our specified list to a minimum of two reputed organizations such as IITs, IISc, IISERs, NITs, or government laboratories like DRDO, DMRL, or ISRO within the last three years. Alternatively, the bidder can qualify if they have supplied equipment to three reputed international institutes that rank within the top 250 in the Times Higher Education World University Rankings of 2023 for the subject of Engineering and Technology.
- d. The equipment manufactured by the bidder should be of high quality and demonstrate consistent performance.
- e. The bidder should not be under liquidation or blacklisted by any State Govt. or Central Govt. organization or any PSU's
- f. Bidder have to provide minimum 3 years spares support after warranty period on cost basis.
- g. **Product specifications submitted by the bidder have to be supported by printed OEM technical leaflet/literature with photo of the quoted model. Merely copying our specifications and stating "yes" for compliance without any documented evidence will not be accepted. In case it is a specially customized model, the vendor must provide the details (i.e. brand, specifications) of sensors, controllers, compressor etc.**
- h. **The bidder should mention the product make and model no in the Technical Specification and Technical Compliance Report. Technical Specification, Product Datasheet and demonstration videos should be available on the OEM website. Bidders should clearly mention URLs of the quoted products.**
- i. The Bidder/OEM should have a functioning service centre in India. Details with contact number should be provided.
- j. The bidder must submit a bid for all the equipment listed in our specifications. Failure to bid for any of the equipment will result in the rejection of the bid.

2. LIST OF CONFIRMATORY DOCUMENTS

Sl. No.	Submission of Documents related to Eligibility Criteria	Scanned copy of documents to be uploaded by bidder in support of information/ declaration furnished online by the bidder against Eligibility Criteria (CONFIRMATORY DOCUMENT)
Clause a	OEM	Registration document or OEM Authorisation Certificate
Clause b	Experience of supply	Company Registration document/ Certificate of Incorporation
Clause c	Proof of supply & Users	Bidders have to submit Purchase Order and Successful Installation report. In case the tender specification of a model closely meets our requirement, the purchase committee can relax this criterion. Also submit the complete user list along with their contacts.
Clause d	Quality and performance of equipment	Bidder should submit minimum two performance reports from the existing users. Details of the purchasing authority with contact no and email id of the concerned person shall be provided to verify the current performance of the equipment.
Clause e	Non-liquidation and non-blacklisting status	Affidavit of Non-Liquidation and Non-Blacklisting: A notarized affidavit or declaration by the authorized representative of the bidder stating that the company is not under liquidation and has not been blacklisted by any State Government, Central Government organization, or any Public Sector Undertakings (PSUs).
Clause f	5 Year after sales support	Commitment Letter/Declaration: A letter from the bidder stating their commitment to providing after-sales support for a minimum of five years. This letter should specify the scope of support, including maintenance, spare parts availability, technical assistance, and service response times.

Clause g	Technical Specification of equipment	Product specifications submitted by the bidder have to be supported by printed technical leaflet/literature with photo of the quoted model. Merely copying our specifications and stating "yes" for compliance without any documented evidence will not be accepted. In case it is a specially customized model, the vendor must provide the details (i.e. brand, specifications) of sensors, controllers, compressor etc
Clause h	Web URLs	Web URLs for datasheet, videos of quoted products
Clause i	Service centre	Address and contact details of service centres along with escalation matrix.
Clause j	Bid for all the equipment	Compliance report
	Other	Technical Compliance Report
** Submission of irrelevant document may lead to rejection of the bid.		

3. ACCEPTANCE/ REJECTION OF BIDS

The Institute reserves the right to reject any bid not fulfilling the eligibility criteria. Submission of incomplete bid/ incomplete bid format would lead to rejection of bids. All documents required to be submitted should be the part of the bid. If any document is not submitted, the bid will be treated as incomplete, and this would lead to rejection. No communication in this regard will be entertained.

4. DELIVERY AND DOCUMENTS

Delivery of the goods should be made within the maximum period specified in the 'SCHEDULE' from the date of placement of the purchase order. Within 24 hours of shipment, the supplier shall notify the purchaser via e-mail of the full details of the shipment, including the contract number, railway receipt number/AWB, date, description of goods, quantity, name of the consignee, invoice, and other relevant details

The supplier shall be responsible for covering all costs associated with unloading, unpacking, and placing the equipment in the designated laboratory. The supplier is also required to arrange the necessary manpower and cranes for these tasks. However, in the event of early written notification, the buyer department may provide contact information of local labour contractors or crane services to facilitate the unloading process. The delivery must be done at working hours with prior intimation to the buyer department.

The supplier shall submit following documents to the buyer:

- I. Manufacturer's/Supplier's warranty certificate;
- II. Inspection Certificate issued by the nominated inspection agency, if any
- III. Supplier's factory inspection report; and
- IV. Certificate of Origin (if possible by the beneficiary);
- V. Two copies of the packing list identifying the contents of each package
- VI. Standard Operating Procedure (SOP)
- VII. Operational Manual for Controller
- VIII. IQ, PQ, OQ protocols certificate.
- IX. Calibration certificate of all controlling modules with traceability.
- X. Certificate of MOC.
- XI. Test Report of chamber prior to supply with mapping certificate.

XII. Wiring diagram for ease of service maintenance.

5. PACKING INSTRUCTIONS

Each package will be marked on three sides with proper paint/indelible ink, the following: a) Item Nom enclature

b) Order/Contract No.

c) Country of Origin of Goods

d) Supplier's Name and Address

e) Consignee details

f) Packing list reference number

6. INSTALLATION & DEMONSTRATION

The supplier is required to do the installation and demonstration of the equipment within two weeks of the arrival of materials at the IIT(ISM) Dhanbad, site of installation. In case of any damage to equipment and supplies during the carriage of supplies from the origin of equipment to the installation site, the supplier has to replace it with new equipment/supplies immediately at his own risk.

7. WARRANTY

- a. Warranty period shall be Minimum 2 years from date of installation of Goods and acceptance at IIT(ISM), Dhanbad.** The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the contract. If for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall at its discretion make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests. The warranty should be comprehensive on site.
- b.** The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall arrange to repair or replace the defective goods or parts within 7 days free of cost in IIT (ISM), Dhanbad. The Supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/goods thereafter. The period for correction of defects in the warranty period is 07 days. If the supplier having been notified fails to remedy the defects within 07 days, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expenses and without prejudice to any other rights, which the purchaser may have against the supplier under the contract.
- c.** The warranty period should be clearly mentioned. The maintenance charges (AMC) under different schemes after the expiry of the warranty should also be mentioned. The comprehensive warranty will commence from the date of the satisfactory installation/commissioning of the equipment against the effect of any manufacturing, workmanship and poor quality of the components.

7. DEFECTIVE EQUIPMENT

If any of the equipment supplied by the Supplier is found to be substandard, refurbished, un-merchantable or not in accordance with the description/specification or otherwise faulty, the committee will have the right to reject the equipment or its part. All damaged or unapproved goods shall be returned at suppliers cost and risk and the incidental expenses incurred thereon shall be recovered from the supplier. Defective part in equipment, if found before installation and/or during warranty period, shall be replaced within 7 days on receipt of the intimation from this office at the cost and risk

k of sup- plier including all other charges. In case supplier fails to replace above item as per above terms & conditions, IIT (ISM), Dhanbad may consider "Banning" the sup plier.

9. SITE PREPARATION

The supplier shall inform to the Institute about the site preparation, if any, needed fo r the installation of equipment, immediately after the receipt of the purchase order. T he supplier must provide complete details regarding space and all the other infrastru ctural requirements needed for the equipment, which the Institute should arrange be fore the arrival of the equipment to ensure its timely installation and smooth operati on thereafter. The supplier may visit the Institute and see the site where the equipm ent is to be installed and may offer his advice and render assistance to the Institute i n the preparation of the site and other pre- installation requirements.

10. TRAINING OF PERSONNEL:

The supplier shall be required to undertake to provide the technical training to the p ersonnel involved in the use of the equipment at the Institute premises, immediately after completing the installation of the equipment. Minimum training period shall be 3 days.

- Ø The quoted item by the seller should comply with all terms and conditions, specifications of the document uploaded by the buyer, under the technical specifications.
- Ø Bidders are requested to submit the **catalogue** of the offered items.
- Ø Bidders must submit the duly filled and signed **Annexure-I, Annexure-II, and Annexure-III** along with t he Technical Bid.
- Ø Performance Security or Performance Bank Guarantee (PBG): The successful bidder(s), to whom the order will be placed, have to submit a performance security of **5% of the total order value** at the earliest as per Purchase Order/Contract Order terms before release of any payment. Performance security has to b e submitted in the form of a Bank Guarantee/Demand Draft from any Nationalised/Scheduled commerci al Bank in favour of the **Registrar, IIT (ISM), Dhanbad**. Performance security should remain valid for a period of two months beyond the date of completion of all contractual obligations of the successful bid der(s). No interest will be payable by IIT (ISM) Dhanbad on the Performance Security deposited. In case t he contractor fails to provide satisfactory service, the Performance Security submitted by the bidder(s) i s liable to be forfeited. Link of PBG format - <https://people.iitism.ac.in/~download/tender/bankguarantee/formats.pdf>
- Ø Payment will be made on successful delivery, installation (if any), and acceptance only, subject to submis sion and verification of PBG.
- Ø No advance payment will be made. Payment may be released through RTGS/ On-line payment mode agai nst complete execution of the purchase order (PO)/Work Order and submission of all the required docum ents as per the order preferably within 30 days after satisfactory supply, inspection, installation/commissioning & acceptance and on submission of pre-receipted tax invoice, delivery challa n, warranty certificate and installation report in triplicate and Performance Bank Guarantee, subject to v erification.
- Ø Bidders are required to submit PAN and GST certificates along with this bid.
- Ø Bidders are required to submit **a Manufacturer Authorisation Certificate** along with this bid. In case t he bidder quotes goods of more than one OEM, then MAF is required from all different OEMs.
- Ø Bidders are required to submit all relevant documents/data as asked in the bid document. Failing to comp ly with this bid will result in rejection.

Instructions for Submission of Bid Security (EMD)

BG/DD towards EMD should be in Favour of "The Registrar", IIT(ISM) Dhanbad

The bidder, who will submit their EMD (Bid Security) in the form of DD / Bank Guarantee (BG) through speed post/courier, is requested to kindly scribble the envelope with the following details:

GEM Bid Number (As per the GeM Bid)	GEM/2026/B/7580181
Ref. No of the Procurement	CE-INS-030-26-27
Dated	15.06.2026
Description	Supply and Installation of Total Station

The above do

document should be sent to the following address before the due date:

“Deputy Registrar”

Purchase and Stores

Administrative Block

IIT(ISM) Dhanbad

Jharkhand-826004

Ph.: +91-326-2235678, 2235612

Email: purchase@iitism.ac.in

BIDDER'S IDENTIFICATION DETAILS

Bidders are requested to submit the basic details regarding their firm in tabular format as follows:

Sl. No.	Description	Reply of the bidder
1.	Name of the bidder	
2.	Complete Address of the bidder with PIN Code	
3.	Email ID of the bidder (for communication purposes)	
4.	Contact Number	
5.	Complete Bank details: (For Refund of EMD as well as releasing of Payment)	

The above document should be submitted/uploaded by the bidder on their letterhead, with a seal and signature, along with the bid document.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

Head Civil Engg.
Dept. of Civil Engg.
IIT (ISM)
Dhanbad
Jharkhand 826004

4. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any

responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

5. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

6. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)

7. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

8. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

9. **Warranty**

Warranty period of the supplied products shall be 2 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of

Single Bid / Proprietary Article Certificate (PAC) Buying.

3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is

contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---