

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD



EXPRESSION OF INTEREST (EOI)

for

‘Asset & Inventory Management System Software’

EOI No.: PS-INS-175-25-26

Date: 11-Mar-2026

Particulars	Date & Time
Date of publication of EOI	11.03.2026 at 17:30 P.M
Document Download Date	11.03.2026 at 18:00 P.M
Pre-EOI submission meeting	19.03.2026 at 11:00 A.M
EOI submission start date	20.03.2026 at 18:00 P.M
EOI submission end date	10.04.2026 at 17:00 P.M
Date and time of opening of EOI	10.04.2026 at 17:30 P.M

Place of Pre-EOI Submission Meeting	Conference Hall, Administrative Building, IIT (ISM), Dhanbad-826004
Address for submission of EOI (through post/courier/by hand)	Deputy Registrar (Purchase & Stores), Purchase & Store Section, IIT (ISM), Dhanbad-826004 (Jharkhand)
Place of opening of EOI	Purchase & Store Section, IIT (ISM), Dhanbad-826004

DEPUTY REGISTRAR (PURCHASE & STORES)
Indian Institute of Technology (Indian School of Mines), Dhanbad
DHANBAD –826004
Contact No. : +91 326-223-5678, 5612
Website: www.iitism.ac.in, Email: purchase@iitism.ac.in,
GSTIN : 20AAAAI0686D1ZA

Expression of Interest (EOI) for ‘Asset & Inventory Management System Software’

EOI No.: PS-INS-175-25-26.

1. Invitation for Expression of Interest:

Indian Institute of Technology (Indian School of Mines) Dhanbad (here in after referred to as the ‘Institute’) established by the Parliament and incorporated as a body corporate, is an Institute of National Importance declared as such under the Institutes of Technology Act, 1961. The Institute is engaged in imparting education and research of the highest standards in the area of Technology and Science.

Expression of Interest (EOI) is accordingly invited on behalf of the Indian Institute of Technology (Indian School of Mines) Dhanbad from the interested bidders for the “Asset & Inventory Management System Software having the facility of barcode asset numbering”

2. Scope of Work:

Asset & Inventory Management System Software having the facility of barcode asset numbering.

3. Eligibility Criteria:

The prospective bidder should meet the following qualifying criteria:

Sl. No.	Description
1	The bidder should be registered on GeM and/or CPPP.
2	The bidder must have supplied the software to any Central Govt./P.S.U/CFTIs or any other Autonomous Body during the last 03 Financial Years.
3	Only OEM/Authorized Vendors by OEM should be eligible for participation in EoI.

4. Submission of EOI:-

The EOI shall be submitted in a sealed envelope superscribing **EOI No. PS-INS-175-25-26, dated 11.03.2026 for ‘Asset & Inventory Management System Software’**. The following documents must be submitted along with EOI.

1. Experience Certificate regarding supply of the software to any Central Govt./P.S.U/CFTIs or any other Autonomous Body during the last 03 Financial Years.
2. Duly filled and signed Annexure-A, Annexure-B, Annexure-C and Annexure - D.
3. Copy of GST certificate and PAN.

The sealed envelope of EOI shall be submitted through Speed Post/Courier/By Hand to the following address latest by 10.04.2026,17:00 Hrs.

**“Deputy Registrar (P&S),
Administrative Block,
IIT(ISM), Dhanbad,
Pin – 826004,
Jharkhand, India”.**

5. Instructions to the bidders:

1. The Asset & Inventory Management Software having the facility of barcode asset numbering should be web based and compatible with our MIS system so that concerned employees can see it from their MIS login.
2. Huge number of assets worth crores of rupees have been procured in IIT(ISM), Dhanbad. Presently, the details are maintained mostly in ledgers and other paper forms. With the view to adopting technology in managing assets of IIT(ISM), Dhanbad is looking for a barcoding asset management system.
3. The Software should be capable of performing in all specified parameters accurately, consistently, user friendly and simple to use and should be reliable.
4. Asset & Inventory identification using Barcode as appropriate to the items. Supporting accessories like Barcode Printer, Barcode Scanner, Polyester Asset Labels, Label Printing Charges, Label Printing Charges, Readers, Barcode Readers etc. required for Asset Identification.
5. The shortlisted bidder shall called in the Institute for presentation regarding their software. No TA/DA will be paid by the Institute.
6. List of all necessary spares and consumables needed for the smooth functioning of Assets & Inventory Management Software. This should be supplied with price and other details.
7. The Institute reserves the right to accept or reject any or all EOI without assigning any reasons.
8. All matters and disputes under this EOI shall be subject to the jurisdiction of Dhanbad District Courts only.
9. IIT(ISM), Dhanbad reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the IIT(ISM), Dhanbad in this regard shall be final.
10. **Instruction to the bidder of countries which share land border with India (Rule 144(xi) GFRs).**

Any bidder from a country that shares a land border with India will be eligible to bid in this EOI only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT). As per Office Memorandum No. F.7/10/2021-PPD(1) dated: 23.02.2023 issued by the Department of Expenditure (Ministry of Finance), Govt. of India, the bidder is required to submit an undertaking as per **Annexure-D**
11. **MII & Purchase Preference:**

The MII compliances shall be as per Govt. of India guidelines. Only Class-I local suppliers and Class-II local suppliers are eligible to participate in the EOI. As per the Ministry of Commerce and Industry Order No. P-45021/2/2017-PP(BE-II) dated 04.06.2020 preference shall be given to Make in India products/services for which bidders must declare Country of Origin of goods/services and percentage of Local contents in the product/services. The purchase preference shall be as per Govt. of India guidelines. All the bidders must upload undertaking as per **Annexure-C** with the EOI.

6. Evaluation Criteria and award of Contract:

1. The EOI will be evaluated based on the documents submitted by the bidders with EOI.
2. The shortlisted bidders, as per eligibility criteria, shall be called for the presentation regarding their software before a committee at IIT (ISM) Dhanbad.
3. Based on the presentation, the detailed specifications shall be prepared and RFP shall be issued to the shortlisted bidders to seek their technical and financial bids through GeM/CPPP. Hence bidders must be registered on GeM/CPPP. The Technical bids shall be evaluated first. The financial bids of technically qualified bidders shall only be opened. The contract will be awarded to the L-1 bidder.

Annexure-A

**Expression of Interest (EOI) for “Asset & Inventory Management System Software”
(To be given on Company Letter Head)**

Name of the Bidder/Firm/Company	
Address of Bidder/Firm/Company	
GST No.	
PAN No.	
Phone No. /Mobile No.	
Email ID	
GeM/CPPP ID	

Note: Please enclose copy of documents in support of above information.

Details of documents submitted against EOI No. PS-INS-175-25-26 for “Asset & Inventory Management System Software”

Particulars	Documents Submitted (Yes/No)
Experience Certificate regarding supply of the software to any Central Govt./P.S.U/CFTIs or any other Autonomous Body during the last 03 Financial Years.	
Bidder should be registered on GeM and/or CPPP.	
Duly filled and signed Annexure-A, Annexure-B, Annexure-C & Annexure-D attached?	
Copy of PAN, GST.	

Declaration:

I hereby undertake –

1. That I have read the EOI documents.
2. That I am not blacklisted by any of the IITs/NITs/IIMs/AIIMS/Universities/PSUs/Any Govt. organization.

Date:_____

Signature of the Bidder _____

Name:

Seal:

SELF-CERTIFIED DECLARATIONS FOR TAKING PART IN EOI

a. Regarding blacklisting / debarring

b. Insolvency

1. I / We _____ (Tenderer) hereby declare that the firm / agency / Company, namely M/s _____ has not been declared as **insolvent** by the Central/State Government or any other Organization.

AND

2. I / We _____ (Tenderer) hereby declare that the firm / agency / Company, namely M/s _____ has not been **blacklisted or debarred** in the past by the Central/State Government or any other Organization from taking part in Government tenders in India.

OR

I / We _____ (Tenderer) hereby declare that the Firm/Agency/Company, namely M/s _____ was **blacklisted or debarred** by _____ (Name of organization) from taking part in Government tenders for a period of _____ years w.e.f. _____ to _____. The period is expired and now the Firm/Agency/Company is entitled to take part in Government tenders.

In case the above information is found to be false at any point of time, I / We am/are fully aware that the IIT (ISM) Dhanbad can cancel the purchase order and forfeit the EMD. Further, I will not claim any payment for any supplied item against cancelled purchase order.

Date:

Signature: _____

Place:

Name: _____

Address: _____

Stamp:

Declaration for Local Content

(To be given on Company Letter Head)- For the item value below Rs.10 Crores) (To be given by the Statutory Auditor/Cost Auditor/Cost Accountant/CA for the item value above Rs.10 Crores)

Date: _____

To,
The Director,
IIT (ISM) Dhanbad.

Sub: Declaration of Local content.

EOI No.: PS-INS-175-25-26

EOI for : “Asset & Inventory Management System Software”

In accordance with the order No. P-45021/2/2017-PP (BE-II) dated 04th June, 2020, I hereby declare that

- i) I am aware of the order No. P-45021/2/2017-PP (BE-II) dated 04th June, 2020 and abides by the same.
- ii) I declare that for this tender, I am a **Class-I local supplier / Class-II local supplier / Non-local supplier** (Strike out whichever is not applicable) and classification is based on local content of goods/services/work offered by bidder in this tender.
- iii) **Local content (in percentage) for offered item is: _____ %**

Whereas ‘Local Content’ means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

- iv) The local content for all inputs which constitute the said goods/services/works has been verified and bidder is responsible for the correctness of the claims made therein. I am fully aware that false declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
- v) Details of items, amount and location(s) at which the local value addition is made:

Sl. No.	ITEM (S)	AMOUNT	LOCATION(S)
1.			
2.			
3.			

Yours Faithfully,

(Signature of the Bidder)

**Name:
Seal**

Certificate by the bidder
(To be given on Company Letter Head)

Date: _____

To,
The Director,
IIT (ISM) Dhanbad.

Subject: Undertaking regarding type of bidder.

Reference: Office Memorandum No. F.7/10/2021-PPD(1) dated: 23.02.2023 issued by
Department of Expenditure, Ministry of Finance, Govt. of India.

EOI No.: PS-INS-175-25-26

EOI for: “Asset & Inventory Management System Software”

Sir,

1. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]
2. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all the requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]"

Yours Faithfully,

(Signature of the Bidder)

Name:

Seal