

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

Tender No. HC-INS-CPPP-226-25-26

Date: 16.12.2025

E-TENDER NOTICE

The Indian Institute of Technology (Indian School of Mines) Dhanbad invites Bids from eligible, qualified and capable manufacturers/dealers/suppliers for the “**Hiring of Services for Providing Digital X-Ray and ECG at Health Centre, IIT ISM), Dhanbad**”, according to the requirements as defined in the Tender document.

Sl. No	Tender No.	Particulars	Required Quantity	Amount of EMD
1.	HC-INS-226-CPPP-25-26	Hiring of Services for Providing Digital X-Ray and ECG at Health Centre, IIT ISM), Dhanbad	01	Rs.30,000.00

Earnest Money Deposit (EMD) in form of Demand Draft should be drawn in favour of Registrar, IIT (ISM) Dhanbad payable at Dhanbad. EMD can also be deposited in the form of a Term Deposit Receipt/Fixed Deposit Receipt/Bank Guarantee drawn in favour of Registrar, IIT (ISM) Dhanbad. A scanned copy of EMD should be uploaded on www.eprocure.gov.in along with the technical bid.

The hard copy of the same in the original is to be sent to the address mentioned below duly scribing the Tender Number and Name on the envelope and the same must be reached in the IIT (ISM) Dhanbad on or before the due date and time for the opening of technical bid. If not received **within 05 days** after the last date of submission of bid, the bid will be rejected summarily.

Sl. No.	Description	Date	Time
1	Tender Publication Date	16.12.2025	06:50 PM
2	Pre-Bid Conference date and time	23.12.2025	11:00 AM
3	Bid submission start date and time	26.12.2025	06:00 PM
4	Bid submission end date and time	16.01.2026	06:00 PM
5	Technical Bid opening date and time	19.01.2026	11:00 AM
6	Financial Bid opening	Technically qualified bidders will be informed about date and time of opening of financial bids through CPPP.	

IIT (ISM) Dhanbad reserves the right to accept or reject the tenders without assigning any reason.

The original EMD should be sent to:

Deputy Registrar (Purchase and Stores)
IIT (ISM) Dhanbad,
Distt. Dhanbad – 826004
Jharkhand.

Deputy Registrar (Purchase and Stores)
IIT (ISM) Dhanbad

Instructions to the bidders for online bid submission

The bidders are required to submit their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal to prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in>.

1. Registration:

- (a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- (b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (c) Bidders are advised to register their valid email addresses and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India, with their profile.
- (e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible for ensuring that they do not lend their DSC's to others which may lead to misuse.
- (f) Bidder then logs in to the site through the secured log-in by entering their user ID / Password and the password of the DSC / e-Token.

2. Searching for tender documents:

- (a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- (b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/E-mail in case there is any corrigendum issued to the tender document.
- (c) The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification/help from the Helpdesk.

3. Assistance to bidders:

- (a) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
- (b) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

4. **Submission of the bid:**

All interested eligible bidders are requested to submit their bids online through CPP Portal: <http://eprocure.gov.in> as per the criteria given in this document:

- a. Technical Bid should be uploaded as one single pdf (containing all technical documents, duly filled and signed Annexures, copy of EMD etc.) online in cover-1.
- b. Financial Bid should be uploaded online in cover 2.

Both Technical and Financial Bid covers should be placed online on the CPP Portal <http://eprocure.gov.in>.

(A) Technical bid:

Signed and Scanned copies of the Technical bid documents must be submitted online on CPP Portal: <http://eprocure.gov.in>.

**List of Documents to be scanned and uploaded with Technical Bid (Under Cover-1).
The enclosures have to be attached in the serial order as mentioned hereunder:**

- (i) Scanned copy of EMD of Rs.30000/- deposited in the form of Demand Draft/Term Deposit Receipt/Fixed Deposit Receipt/BG drawn in favour of Registrar, IIT (ISM) Dhanbad. Exemption in EMD as per GoI Rules shall be applicable.
- (ii) Copy of Registration Certificate.
- (iii) Copy of License Certificate.
- (iv) Copy of NABL Certificate, if accredited.
- (v) Copy of Biomedical Waste Management Certificate.
- (vi) Copy of PAN Card /Income Tax Exemption Certificates (as applicable to the type of bidder)
- (vii) Copy of Goods and Services Tax Registration Certificate.
- (viii) Copy of Bank Account Passbook/Cancelled cheque.
- (ix) Any other relevant documents.
- (x) Scanned copy of duly filled **Annexure-A, Annexure-B, Annexure-C and Annexure-D.**

Note: (i) All the above-mentioned documents must be scanned and merged as a single PDF along with the Technical Bid. This single PDF of Technical Bid should be uploaded under Technical Cover in CPP Portal.

- (ii) The technical bid may be summarily rejected, if these documents are not attached.

(B) Financial bid:

In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified “.xls” format i.e. Price Bid Excel sheet attached as ‘.xls’ with the tender and based on the scope of work, service conditions and other terms of the Tender document.

5. Other instructions:

- (a) The detailed tender documents may be downloaded from <http://eprocure.gov.in> till the last date of submission of the tender. The tender can only be submitted online through CPP Portal <http://eprocure.gov.in>
- (b) Bids will be received only online mode through www.eprocure.gov.in up to the date & time mentioned in the **E- TENDER NOTICE**. No tender/bid will be accepted in physical form and any tender/bid received in such manner will be treated as non-bonafide tender/bid.
- (c) Bid will be opened on the scheduled date and time in the presence of tenderers/bidders or their authorized representatives (if any), who have uploaded their quotation/ bid and who wish to be present at the time of opening the bids.
- (d) All the bids must be valid for a **period of 180 days** from the last date of submission.
- (e) Bidders are requested to go through the instructions regarding filling and submission of the tender attached herewith. Bidders may forward their points on tender documents and/or depute their technical representative for discussion on tender/drawing and to clarify doubts, if any, on the stipulated pre-bid date.
- (f) Bidders shall upload a scanned copy of the Earnest Money Deposit (EMD) mentioned in the Notice of Tender and shall ensure the receipt of a hard copy of the same in the Purchase and Stores Section, IIT (ISM) Dhanbad, Distt. Dhanbad - 826004, Jharkhand **within 05 days** after the last date of submission of bid. In case of failure of the same, the technical bid will not be evaluated.
- (g) In view of delays due to system failure or other communication related failures, it is suggested that the tender/bid be uploaded sufficiently in advance of the last due date and time fixed.
- (h) If any alterations to any of the condition, specifications laid down in the tender documents are found or any new condition is mentioned by the tenderer, in the tender document, such tender/bid will be rejected.
- (i) The tenders will be opened on the prescribed date and time in the presence of authorized representative(s) of the bidding parties (if any).
- (j) IIT (ISM) Dhanbad reserves the right to cancel the tender at any point of time without assigning any reason.

Annexure-II

TENDER FOR: "Hiring of Services for Providing Digital X-Ray and ECG at Health Centre, IIT (ISM), Dhanbad"

GENERAL TERMS AND CONDITIONS

1. Duration of the contract:

The contract will be awarded initially for Five years on annual basis subject to satisfactory performance. The contract may be further extended upto five years, on annual basis, subject to satisfactory performance and mutual consent.

2. Scope of Work:

The scope of work is enclosed as **Annexure-III**. Bidders are required to go through the **scope of work** carefully before submission of bids.

3. The X-Ray and ECG machines shall be installed within a month from the date of execution of the agreement.

4. The selected vendor will have to pay the monthly rental charges for the space allocated to them. The current rate of rent charges is Rs. 14.30/- per sq. ft. plus GST @18%.

Illustration for monthly rent charges is as follows:-

[330 sq.ft. (Provided space) x Rs. 14.30/-] + GST @18% (as applicable) = Rs 5569/- per month.

The rate of rent charges may be revised from time to time by the Institute and the quoted rent charges will be enhanced in the same proportion.

5. The rental charges for total allotted space shall be paid by the bidder in advance by the 7th day of the month, failing which a fine @10% of the existing license fee amount will be levied.

6. Besides, the bidder shall also be liable to pay the electricity charges on an actual consumption basis to the Accounts Section at the prevailing rates along with the payment of the monthly License fee. For this purpose, there shall be a meter installed in the outlet by the Institute. The electricity charges shall, however, be subject to revision/change from time to time which shall be payable by the bidder as aforesaid at the then prevailing rates.

7. In case of non-payment of electricity charges in time, the bidder shall be bound to pay the penalty towards delayed payment @ 5% per month of actual dues (to be rounded off) over and above the bill. Further, if the dues of electricity consumption remain unpaid for up to three months, the electricity connection shall be disconnected without giving any notice on this behalf.

8. Service Hours:

(a) Working hours: In the morning session from 10:00 AM to 1:00 PM, and in the evening session from 4:00 PM to 7:00 PM.

(b) The Centre shall be operational for seven (7) days in a week.

(c) Emergency services shall be provided on working days round the clock.

9. Reporting and Record Maintenance:

- (a) Vendor shall maintain daily logs of tests conducted and submit monthly service reports to the Medical Officer-in-Charge.
- (b) All patient data and reports must be securely stored and accessible to authorized medical staff only.
- (c) The vendor shall comply with data protection and privacy standards.

10. Commercial Terms:

- (a) Payment will be made based on submission of bills as per CGHS rates/ rules, amended from time to time.
- (b) The vendor shall bear all costs related to manpower, equipment, maintenance, consumables, and licensing.
- (c) The vendor shall pay the rental charges for the allotted space, monthly basis.

11. Compliance and Legal Requirements:

- (a) Vendor must comply with all applicable AERB, Biomedical Waste Management, and safety regulations.
- (b) Maintain valid licenses, insurance, and service certifications.
- (c) Ensure adherence to IIT (ISM) Dhanbad rules and statutory obligations.

12. Termination:

IIT (ISM) Dhanbad reserves the right to terminate the contract in case of:

- (a) Unsatisfactory service quality or equipment downtime.
- (b) Breach of contract or safety violations.
- (c) Non-compliance with institutional or statutory requirements.

- 13.** The bidder should not have been debarred or blacklisted by any Central / State Government. A self-attested certification to that effect must be uploaded with the technical bid in the prescribed format. The proforma of the certificate is enclosed with the tender as **Annexure-A**.

- 14.** All the bids must be valid for a **period of 180 days** from the last date of submission. In, exceptional circumstances, prior to expiry of the original time limit, the Institute may request the bidders to extend the period of validity for a specified additional period beyond the original validity of 180 days. The request and the bidders' responses shall be made in writing. The bidders, not agreeing for such extensions will be allowed to withdraw their bids without forfeiture of their Bid Security.

- 15. EMD Exemption:** EMD exemption shall be given to those bidders who are registered with the Central Purchase Organization or NSIC or MICRO and Small Enterprises (MSEs) as defined in MSME Procurement Policy issued by the Department of Micro and Small Enterprises (MSME). To claim the exemption, the bidder must be offering goods manufactured by themselves or providing relevant services. Exemption will not be granted in case the bidder is acting as an agent for some other vendor. Bidders are required to upload necessary certificates to claim EMD exemption.

16. Instruction to the bidder of countries which share land border with India (Rule 144(xi) GFRs).

Any bidder from a country that shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT). As per Office Memorandum No. F.7/10/2021-PPD (1) dated: 23.02.2023 issued by the Department of Expenditure (Ministry of Finance), Govt. of India, the bidder is required to submit an undertaking as per **Annexure-D**.

17. MII & Purchase Preference:

The MII compliances & The purchase preference shall be as per Govt. of India guidelines. All the bidders must upload undertaking as per **Annexure-C** with the Technical Bid.

18. Evaluation Procedure:

Phase-I: Technical Evaluation

Technical evaluation will be done based on documents submitted by the bidder in the technical bid. Hence bidders are required to enclose all relevant documents along with the technical bid. Discrepancy in relevant supporting documents shall lead to the rejection of technical bids.

Phase-II: Financial Evaluation

- a. Financial bids of technically qualified bidders shall only be opened.
- b. The minimum rent for the allotted space is Rs. 5,569/- per month.
- c. The bid will be awarded to the **H-1 bidder** who will quote maximum rent above the minimum rent.
- d. In case of tie, the bidder having maximum working experience for providing similar services in the Central Govt./ State Govt./ Autonomous/ PSUs, will be given preference in awarding the contract. Hence, bidders are requested to submit their all-experience certificate(s) along with the Technical Bid.

19. Performance Security:

- a. To ensure due performance of the contract, performance security is to be furnished by the successful tenderer.
- b. The performance security should be furnished within 21 days from the date of signing of contract/award of order.
- c. Performance security should be for an amount of **12 times of monthly rent (excluding GST)**.
- d. Performance security may be furnished in the form of a Demand Draft/ Fixed Deposit Receipt / Bank Guarantee from a commercial bank in favour of Registrar IIT (ISM) Dhanbad, payable at Dhanbad.
- e. Performance security should remain valid for a period of **62 months**. The performance security will be refunded without any interest, provided that the performance is satisfactory.
- f. In case of breach of any terms and conditions of the work order/agreement and/or non-satisfactory performance by the bidder, the performance security will be forfeited.

20. Refund of EMD:

- a. EMD will be refunded without any interest to the successful tenderer on receipt of performance security.
- b. The bidder, who are not qualified for the tender either in technical bid or on any other grounds, their EMD will be refunded within 30 days from the award of the contract.
- c. If supply order is placed and the successful tenderer fails or refuses to supply the item, in such case the EMD will be forfeited.

21. Cancellation of tender:

IIT (ISM) Dhanbad reserves the right to cancel the tender at any point of time without assigning any reason.

22. Legal:

Any dispute with regard to the meaning, effect or interpretation of any clause of this contract/agreement shall be referred to the sole Arbitrator i.e. Director, IIT (ISM) Dhanbad who would act as the sole Arbitrator and proceedings of such arbitration shall be conducted in accordance with the provisions of the Indian Arbitration Act, 1940 or any statutory modification thereof. The venue of Arbitration shall be IIT (ISM) Dhanbad only and the language shall be English only. In case of litigation, if any, the District Court of Dhanbad (Jharkhand) shall have the jurisdiction for any such litigation.

Scope of work**Scope of Work for Service Provider of Digital X-Ray and ECG facility at Health Centre, IIT (ISM) Dhanbad****Services****A. Digital X-Ray Services**

1. Installation and operation of a fully functional digital X-ray system at the Health Centre.
2. Deployment of qualified radiographer(s) for operating the equipment.
3. Delivery of X-ray reports (soft copy and/or hard copy), signed by the Authorized Radiologist, within 24 hours.

B. ECG Services

1. Provision and operation of ECG machine(s) for routine and emergency cardiac assessments.
2. Deployment of trained technician(s) to conduct ECG tests.
3. Immediate generation and printing of ECG reports. The reports should be duly signed by the Authorized Radiologist and should be provided within 24 hours.

Equipment and Infrastructure

1. The vendor shall provide and install all required equipment, accessories, UPS, and consumables for X-ray and ECG services.
2. All equipment must be latest (preferably new in working condition), certified, and complied with BIS/IEC and AERB safety standards.
3. The vendor shall ensure regular preventive and corrective maintenance, calibration, and performance verification.
4. The infrastructure and utilities (space, power supply, air conditioning) shall be coordinated with the Health Centre authorities.

Personnel Requirements

The vendor must deploy qualified and trained personnel:

1. Radiographer(s) with valid registration.
2. ECG Technician(s) with relevant certification.

SELF-CERTIFIED DECLARATIONS FOR TAKING PART IN TENDER

- a. Regarding blacklisting / debarring
- b. Insolvency

1. I / We _____ (Tenderer) hereby declare that the firm / agency / Company, namely M/s _____ has not been declared as **insolvent** by the Central/State Government or any other Organization.

AND

2. I / We _____ (Tenderer) hereby declare that the firm / agency / Company, namely M/s _____ has not been **blacklisted or debarred** in the past by the Central/State Government or any other Organization from taking part in Government tenders in India.

OR

I / We _____
(Tenderer) hereby declare that the Firm/Agency/Company, namely M/s _____ was **blacklisted or debarred** by _____ (Name of organization) from taking part in Government tenders for a period of _____ years w.e.f. _____ to _____.

In case the above information is found to be false at any point of time, I / We am/are fully aware that the IIT (ISM) Dhanbad can cancel the purchase order and forfeit the EMD. Further, I will not claim any payment for any supplied item against cancelled purchase order.

Date:

Place:

Signature: _____

Name: _____

Address: _____

Stamp:

Declaration for Local Content

For the item value below Rs.10 Crores) (To be given by the Statutory Auditor/Cost Auditor/Cost Accountant/CA for the item value above Rs.10 Crores)

Date: _____

To,
The Director,
IIT (ISM) Dhanbad.

Sub: **Declaration of Local content.**

Tender No: **HC-INS-CPPP-226-25-26**

Name of offered the item:

In accordance with the order No. P-45021/2/2017-PP (BE-II) dated 04th June, 2020, I hereby declare that

- i) I am aware of the Order No. P-45021/2/2017-PP (BE-II) dated 04th June, 2020 and abides by the same.
- ii) I declare that for this tender, I am a **Class-I local supplier / Class-II local supplier / Non-local supplier** (Strike out whichever is not applicable) and classification is based on local content of goods/services/work offered by bidder in this tender.
- iii) **Local content (in percentage) for offered item is: _____%**
Whereas 'Local Content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.
- iv) The local content for all inputs which constitute the said goods/services/works has been verified and bidder is responsible for the correctness of the claims made therein. I am fully aware that false declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
- v) Details of items, amount and location(s) at which the local value addition is made:

Sl. No.	ITEM (S)	AMOUNT	LOCATION(S)
1.			
2.			
3.			
4.			
5.			

Yours Faithfully,

**Signature)
Seal**

Certificate by the bidder

Date: _____

To,
The Director,
IIT (ISM) Dhanbad.

Subject: **Undertaking regarding type of bidder.**

Reference: **Office Memorandum No. F.7/10/2021-PPD (1) dated: 23.02.2023 issued by Department of Expenditure, Ministry of Finance, Govt. of India.**

Tender No. **HC-INS-CPPP-226-25-26**

Name of Tender: **"Hiring of Services for Providing Digital X-Ray and ECG at Health Centre, IIT ISM), Dhanbad"**

Sir,

1. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]
2. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all the requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]"

Yours Faithfully,

**(Signature of the Bidder)
Seal**

Tender Acceptance Letter

To,
The Director,
IIT (ISM) Dhanbad.

Subject: **Acceptance of Terms & Conditions of Tender.**

Tender No. **HC-INS-CPPP-226-25-26**

Name of Tender: **“Hiring of Services for Providing Digital X-Ray and ECG at Health Centre, IIT
ISM), Dhanbad”**

Sir,

1. I / We hereby certify that I/we have read the entire tender document including all annexures. I/we have read all the terms and conditions of the tender documents. I/we hereby undertake that I/we shall abide by the terms/conditions/clauses mentioned in the tender document.
2. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
3. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality/entirety.
4. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.
5. I / We certify that all information furnished by me/our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the Earnest Money Deposit.

Yours Faithfully,

**(Signature of the Bidder)
Seal**