



**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD**  
**OFFICE OF THE DEAN (ACADEMIC)**

**Procedure for submission of grievances / requests by students on Academic matters and Password reset.**

<b>Purpose</b>	<b>Procedure</b>	<b>Email id for submitting the request</b>
For resolving, all issues related to the academic activities from registration to examination of PG students.	PG Students will submit their request in the prescribed format and mail to <a href="mailto:reg_pg@iitism.ac.in">reg_pg@iitism.ac.in</a> .	<a href="mailto:reg_pg@iitism.ac.in">reg_pg@iitism.ac.in</a> <b>Ms. Renu Ojha</b> <b>Alternate:</b> <b>Mr. Raushan Kumar</b>  Requests sent to other ids will not be considered.

Students are advised to strictly follow the procedure prescribed above for resolving various grievances and obtaining documents.

**(Prof. G. Udayabhanu)**  
Dean (Academic)