



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद
Indian Institute of Technology (Indian School of Mines), Dhanbad
(CAMPUS ADMINISTRATION SECTION)

Requisition for issuing of Vehicle Sticker to keep and use Private Vehicle inside IIT(ISM) Campus, Dhanbad.

[For IIT(ISM) Personnel:- Faculty/ Officer/ Staff]

1. Details of Applicants :

- (i) Name _____ Employee No. _____
(ii) Designation _____
(iii) Section/Dept. _____
(iv) Mobile No. _____ Landline No. _____

2. Details of Vehicle :

- (i) Name of the registered owner _____
(ii) Registration Number _____ Make/Type _____
(iii) Vehicle Insurance valid up to _____
(iv) Driving Licence No. _____ Date of validity _____

***NOTE :-** If applicant is not the registered owner of the vehicle, the following undertaking is to be submitted.

3. UNDERTAKING

I _____ (registered owner of the above mentioned vehicle) hereby authorise my _____ (relation to the applicant) named Mr./Mrs/Dr. _____ to keep and use my vehicle.

Signature of the registered
owner of the vehicle

4. I hereby declare that the above information's given by me are true to the fact of my knowledge.

Signature of the Applicant

5. Check List to be verified:-

- (i) Registration Certificate of vehicle.
(ii) Vehicle Insurance document.
(iii) Valid Driving License.

For Office use

Vehicle Sticker Sl. No. _____ Issued on _____ (Date) vide
register Sl. No. _____

Sign. of S.S.A.

Sign. of Sr. S.E.O.

Terms & Conditions:-

1. Initial Issue of the Vehicle's Stickers will be free of cost however in case of any loss or damage etc., duplicate sticker will be issued at a cost of Rs. **100.00/-** (to be deposited at IIT(ISM) Cash Section).
2. All the traffic rules/speed limit etc. inside the campus to be maintained in true spirit.
3. Two wheelers must be parked in the proper security hold parking, in the vicinity of campus area.
4. At any given time more than two vehicle's stickers will not be issued to any Individual. For any additional sticker to be issued, **Rs. 200/-** will be charged after verification of the requirement.
5. Issuing of vehicle sticker will be the sole discretion of Campus Administration Section subject to fulfilment of all the terms and conditions. For obvious security reasons at any given time, permission is subject of withdrawal in respect of already issued stickers.

Place : _____

Signature of Applicant

Date : _____