

Reservation policy to be adopted for Branch Change at IIT (ISM) Dhanbad

- Change of branch/programme shall be carried out following the “Guidelines for Change of Branch/programme for all students admitted through JEE (Advanced) from 2018 – 19 Academic Session”, circular no. IIT(ISM)/Acad/Senate 3.12/2018 dated 02.06.2018.
- To supplement the above guidelines, the following reservation policy will be adopted while allocating new branches to the desirous students:
 - i. The additional seats in a branch, limited to the maximum of 10% of the sanctioned strength of the branch, will be defined as “unreserved” or open to all. These seats will be allocated strictly in order of merit.
 - ii. The seats, in category X in branch A, that remained vacant after admission in the previous year, will be reserved for that category X in the branch A.
 - iii. A vacant seat in Branch B, when allocated to a student in branch A belonging to category X, will create a vacant seat in branch A of type "reserved for category X”, which will be available for re-allocation only to students of category X.
 - iv. Category of a student applied for branch change will be same as his/her category at the time of admission.

Clarification:

There are three types of seats available in a particular branch to be allotted to desirous students. These types of seats and their proposed reservation policy are as follows:

Sl. No.	Type of seats	Reservation policy
1.	Seats remained vacant after the admission process of the previous year	Reserved to the category in which seats remained vacant
2.	Additional seats – 10% of sanctioned strength of a particular branch	Unreserved or open to all. Seats will be allocated strictly in order of merit
3.	Vacancy created by leaving students	Reserved to the respective category, in which the leaving students belong

Let for a branch A, the sanctioned strength is 100 and vacancy of seats after admission in the previous year are as follows: Unreserved: 3, OBC: 3, SC: 2 and ST: 2 (Total vacancy = 10).

These are Type 1 seats available for branch change and will be reserved for the respective category students.

Additional seats = 10% of 100 = 10. These are Type 2 seats will be unreserved or open to all.

Then the minimum numbers of seats available in Branch A in different categories are:

Open/unreserved: $3 + 10 = 13$; OBC: 3; SC: 2; and ST: 2. (Total available seats: 20)

Type 3 seats are incidental and will be available only if some students are permitted to leave Branch A. These seats will be reserved to the respective categories of the leaving students. Thus, if a student of category X is permitted to leave Branch A to join any another branch B, the seat created in Branch A will be made available for branch change and will be reserved for category X students.