

**OFFICE OF THE DEAN (STUDENTS WELFARE)**  
**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD**  
**DHANBAD-826004**

File No/ADSW/Mess/ Hostel/2019-20

Date: 15.07.2020

**NOTICE**

**ALL SC/ST Students**

This is for information to all SC/ST Students that the claim for mess Subsidy & Pocket allowance and refund of hostel seat rent for the Period from January, 2020 to April, 2020 are to be submitted / Send to the Concerned Hostel Wardens office IIT(ISM) Dhanbad latest by **31.08.2020** in the enclosed format by Post.

**Parents/ Guardian's income Criteria for eligibility:**


1. For reimbursement of mess bill & pocket allowance, parents /guardian's gross family income does not exceed Rs. 4.50 Lakhs Per annum.
2. For refund of hostel seat rent, Parents / guardian's gross annual family income does not exceed Rs. 2.00 lakhs per annum.

It should be noted that no request for extension of last date of Submission of application will be entertained.

Office of the respective Chief Wardens are requested to forward all the Claim bill after proper scrutiny /Verification of **Grade sheet, family income certificate as per enclosed format** etc in a consolidated sheet along with all forms with enclosures to DSW' office latest by **15.09.2020**

- Family income certificate issued on or after 01.04.2019 upto 31.03.2020 by the competent authority, will only be considered.
- An undertaking is also enclosed to be filled by the students to avoid duplicacy of the claim

Encl: As above

  
(Ashish Mallick)  
Associate Dean (Students welfare)

Cc: DSW

- : All Hostel Notice Boards
- : All Chief Hostel Wardens/ Hostel Wardens
- : All Students through E-mail/web master for uploading the notice on the site.

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CLAIM FORM FOR REIBURSEMENT OF MESS ALLOWANCE, POCKET ALLOWANCE & REFUND OF HOSTEL SEAT RENT TO SC/ST STUDENTS FOR THE PERIOD JANUARY 2020 TO APRIL 2020.

1.	Name of Student		2. Class/Sem.	
3.	Discipline		4. Admission No	
5.	Hostel Name & Room No		6. Category	
7.	Contact No		8. Email id	
9.	<b>Current Family annual income of Parent's / Guardian (Original Certificate to be attached)</b>		Rs. _____ Per Annum _____	
10.	Current annual Gross income of Father			
11.	Current annual Gross income of Mother			
12.	Father /Mother Pan No & Aadhar No			
13.	GPA/OGPA obtained in the two Semester(copy to be attached)			

14	Details of Hostel seat rent Paid (copy to be attached)								
	Semester Name & Period	Academic Year	Fee receipt No & Date	Hostel seat rent Paid	Period of claim	Hostel seat rent Claim	Mess subsidy claim	Total Claim	
(i)									
			Total						
15	Bank Particulars of the Student:				Name of the Bank:				
16	Bank Account No :-				IFSC Code				

I hereby certify that the Particulars furnished above are correct to the best of my knowledge and belief. I also undertake to abide by the rules & Regulation of the Scholarship awarded by IIT (ISM) from time to time. I also confirm that I have not claimed above amount from any other source.

Date: -

Signature of Student

(Attach Photocopy of SC/ST caste certificate, Parents/ Guardians original **current family income certificate**, issued by the competent authority **on or after 01.04.2019 upto 31.03.2020** (Financial Year 2019-20)/OGPA /GPA Marks Sheet and Hostel rent Payment receipt.)

The above information furnished by the student, (GPA Family income certificate etc.) has been verified and found correct. The subject claim is recommended & forwarded for payment.

Signature of Hostel Warden

Signature of Chief Warden

Note: - 1. For reimbursement of mess bill & pocket allowance gross annual income of the, Parents/ Guardians should not exceed Rs 4.50 lakhs per annum.

2. For refund of hostel seat rent gross annual income of Parents/ Guardian's should not exceed Rs 2.00 lakhs per annum.

*Asef Khan*



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**UNDERTAKING**

**(All Columns to be filled up)**

1	Name of Students	
2	Admission no.	
3	Course / Branch	
4	Year (1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup> 4 <sup>th</sup> )	
5	Gender	
6	Mobil No	
7	Email. ID	
8	Name of Hostel, Room No	
9	Category	
10	Name of other Scholarship availed / applied	
11	Scholarship from (State/Central/ Private Bodies availed/ applied	
12	Session for which claimed /applied	
13	Total amount claimed / Received	
14	Any other scholarship details, if you want to share with us	
15	Total claimed amount for SC/ST/Mess subsidy etc. for the period 01.01.2020 to 30.04.2020	

I hereby declare that all the above mentioned information given by me is true and correct to the best of my knowledge and belief, IIT(ISM) Administration can take appropriate disciplinary action as per ruler, if the same is found false. I am not in receipt of any other financial benefit including (Scholarship/ stipend) form IIT(ISM).

**Signature**

**Date:-**

*Asoc. Kumar*