

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES),
DHANBAD

No. IIT(ISM)/GST/02

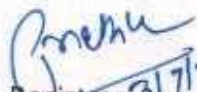
July 02, 2017

NOTICE

It is brought to the notice of all concerned that Govt. of India has introduced Goods and Service Tax (GST)-2017 w.e.f. 01/07/2017. The Finance and Accounts section has been keeping close eye on the provisions and implication of the new tax law (GST). In order to educate our employees with different provisions of GST, one Day workshop was arranged at Executive Development Centre, IIT(ISM), Dhanbad, which was attended by a large number of employees from different departments.

1. During discussion, experts were of the opinion that in Govt. system, every efforts should be made to ensure that no purchase of goods & services should be done from unregistered (GST) dealers. In view of the above, it is requested that while purchasing any goods/services from market out of the imprest/ staff advance, or otherwise, GST registration of the vendor must be ensured and bill/invoice should be as prescribed in GST. It may be noted that in case of Non-GST bills, IIT(ISM) is liable for Reverse GST which may cause extra financial burden on individual/institution. Bills/invoices generated upto 30/6/2017 shall be processed as per prevailing rules.
2. GST bills/invoices may be processed in the same calendar month for making payment and filing of relevant GST returns in time. Non-compliance of the same may attract interest & penalty.
3. Invoices for supply of services may be issued in the GST prescribed format only (copy printed overleaf), containing 17 components having standardized invoice no. in chronological order at Institute level.
4. The provisional GSTIN issued to IIT(ISM), Dhanbad is: **20AAAAI0686D1ZA**.

This issues with the approval of the Competent Authority.


Registrar 31/7/2017

Copy to:

1. Director for information
2. All Deans/ Assoc. Deans/ PCE/ HODs/HOCs/PICs/FICs
3. Librarian/SMO/LMO/JR/DRs/SM/WS/CE
4. ARs/Sr. SEO/SEO/Horticulturist/HO/SPO/AWS
5. Webmaster – For vide circulation amongst all Faculty Members/ Officers/ Staff Members

TAX INVOICE

Supplier Details:

- 1. Date of Invoice: 0
- 2. Invoice no: 0
- 3. Name: 0
- 4. Address: 0
- 5. GSTIN: 0

To, Receiver Details:-

- Name: 0
- Address: 0
- GSTIN: 0
- Place of Supply: In case of inter state sale

S.no.	Discription of Goods/Services	HSN/SAC code	QTY/Unit	Rate	Total Value (Rs.)	Discount	Taxable Value (Rs.)	CGST		SGST		IGST			
								Rate (%)	Rs	Rate (%)	Rs	Rate (%)	Rs		
1		0													
2		0													
3		0													
							Add: Other Charges, if any								
							Total Rs.								
							Grand Total (Inclusive of GST)								

Invoice Value (Inwards)	
Amount subject to Reverse charge	

Name of Signatory _____
 Designation _____
 Date _____