

**FINANCIAL SUPPORT TO BACHELOR AND MASTER'S STUDENTS FOR ATTENDING
INTERNATIONAL CONFERENCE
IIT(ISM), Dhanbad**

The Financial Assistance is proposed to be provided to Full Time Bachelor and Master's students pursuing their study at IIT(ISM) main campus for attending international conferences where oral presentation of paper has been accepted to encourage students for an effective exposure to foreign countries. Applications will be received any time during the year and it will be scrutinized every quarterly i.e., 1st week of April, July, October and January. The hardcopy of the application should be sent to the Office of Dean (Research and Development) and also through email to adean_sr@iitism.ac.in.

The norms are as follows:

The grant to each student will be approximately 50% of the airfare of the conference, subject to a maximum of

- Rs.50,000 for attending conference in North America, Australia, South America, New Zealand
- Rs. 35,000 for attending conference in Europe, Far-East Asia, Japan, China, Hong Kong, Taiwan, Korea, Indonesia, Africa
- Rs. 20,000 for attending conference in Neighbouring Countries, Sri Lanka, Nepal, Bangladesh, Burma, Pakistan, Gulf Countries, Singapore, Malaysia, Thailand, Maldives
- Support for other countries will be decided as the case to case basis.

Short-listing will be done in 2 rounds, namely, the Qualification criteria and Selection criteria.

A. Qualification Criteria:

- Should not have received such type of prior travel support from Institute for international conference during their stay at IIT(ISM), Dhanbad.
- Final Year Bachelor and Master's students will be considered.
- Students with back-log and disciplinary action will not be considered.

B. Selection Criteria

- a) Only the conferences organized by the Professional Society and recognized by the concerned Department will be considered.
- b) Credit through CGPA from Credit course: Students with CPI of ≥ 8.5 will be considered.

Financial assistant will be paid from Institute's Benevolent Fund.

IIT(ISM), Dhanbad

Student's Travel Grant Application Form

I. Personal Details			
Name	Degree / Year	Date of Birth	Roll No.
Department :	Date of Joining in IIT(ISM):	Likely date of completion:	
Hostel:	<i>Must register at least one semester after his return</i>		
Permanent Address	Mobile Phone:	Personal Email:	
II. Event Details			
Paper Title			
Authors :			
Conference Name(in full):	City:	Country:	
Event Start Date:		Event End Date:	
Travel Start Date:		Travel End Date:	
III. Foreign travel particulars (Enter details of foreign travel made in the last 3 years)			
Year	Country visited	Name of the Event	Funding Agency
IV. Support Status (Indicate support available from IIT(ISM) and other sources) (use separate sheet, if space is inadequate)			
Type of Support	Funding Agency	Amount Sanctioned	
Travel			
Local Hospitality			
Registration			
Others specify:			

V. Expenses	
Estimated Air Fare	
VI. Passport details	
Passport No.:	Validity:
VII. Any other remarks you may wish to make	
VIII. CERTIFICATE	
<p>I certify that (a) the details given above are correct (b) if the information supplied is found to be incorrect on later date I shall reimburse the entire money to IIT (ISM), (c) the money received will be used for the purpose for which it is sanctioned, (d) in case full airfare is received from the organizers or any other agency I shall pay back the amount granted under the Travel Grant Program, and (e) I shall abide by the decisions of the IIT(ISM).</p> <p>Place</p> <p>Date</p> <p style="text-align: right;">(Signature of the applicant)</p>	
IX. Recommendation by the HOD	
<p>a. The candidate is fulfilling All the Qualification and Selection Criteria specified in Travel Grant Rules.</p> <p>Name and Signature</p>	
X. Recommendation by the Head of the Department	
<p>Signature of HoD</p>	

XI. Documents to accompany

1. One copy of the completed application form
2. Evidence in support of acceptance of paper for presentation in conference on the letter head/official email of the organizer.
3. Evidence to show that the applicant is receiving partial travel support from Institution/other sources (other than personal sources), if applicable.

4. For avail this scheme prior approval is required before attending the conference.
5. Reimburse of TA bills (tickets and Boarding pass) in appropriate form should be submitted within 8 to 12 weeks after returning from the Conference as per IIT(ISM) rules.