

## DETAILED PROCEDURE TO BE FOLLOWED FOR ADMISSION

### 1. Fees to be paid:

(a) For SC / ST and PwD candidates (irrespective of annual family income)

Category	Tuition Fees	Other Fees*	JoSAA Processing Charges	Total Fees	Seat acceptance Fee paid	Balance fee
SC ST GEN-PwD OBC-NCL-PwD GEN-EWS-PwD SC-PwD ST-PwD	0	20,400	2,000	22,400	15,000	<b>7,400</b>

(b) For GEN / GEN-EWS / OBC-NCL (other than PwD) candidates (depending on annual family income)

Income Category	Tuition Fees	Other Fees*	JoSAA Processing Fee	Total Fees	Seat acceptance Fee paid	Balance fee
Below Rs. 1.00 lakh**	0	20,400	2,000	22,400	35,000	<b>-12,600<sup>⊕</sup></b>
Rs. 1.00 lakh and above, upto Rs. 5.00 lakh **	33,333	20,400	2,000	55,733	35,000	<b>20,733</b>
5.00 lakh and above	1,00,000	20,400	2,000	1,22,400	35,000	<b>87,400</b>

**Note: Mess charges need to be paid at the time of Physical reporting**

**⊕ Amount will adjusted with Mess Charges. Candidate does not need to pay anything at the time of admission.**

\* For detail break-up of other fees, you may visit:

<https://www.iitism.ac.in/~academics/assets/fee/REVISED%20Fee%20Structure%20UG%2012%20AUG%202020.pdf>

\*\* For tuition fee concession/ waiver, the candidate needs to submit all requisite documents at the time of admission for verification. For details of document required for availing FEE WAIVER, you may visit: <https://www.iitism.ac.in/~dsw/siw.html>

**NOTE: If it is found that certificates/documents submitted by you for FEE WAIVER are NOT appropriate / sufficient, then you have to pay the remaining fee immediately.**

## 2. Steps to be followed for Online Admission / Registration

- a) All students will be required to register online by filling up their information and fee payment details.
- b) Pay the required amount FEE as per the above tables. You can pay the fee from **11.11.2020 onwards up to 22.11.2020**. The fee payment link is as follows:

<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=272342>

- c) Important: while paying the fees, please choose the option: **“Admission – JEE 2020 – 21”** from the dropdown list.
- d) Online Admission / Registration will start on **15.11.2020 at 8:00 AM** and continue up to **22.11.2020, 6:00 PM**.
- e) The link for Registration / Admission is: <https://newadmission.iitism.ac.in/>
- f) For all form related queries please visit <https://newadmission.iitism.ac.in/assets/FAQ.pdf>
- g) You are requested to remain ready with the following document before start filling the registration form:
  - i. Receipt of Fee Payment in PDF format (Max. 200 KB)
  - ii. Scanned copy of passport size photo
    - a. Photograph should have no shadows and red eyes.
    - b. Maximum size 200KB,
    - c. Scanned photograph format should be .jpg or .png only
    - d. File name should be of 10 character maximum
  - iii. Scanned copy of applicant's signature,
    - a. Maximum size 200KB,
    - b. Scanned signature format should be .jpg or .png only.
    - c. File name should be of 10 character maximum.
  - iv. Scanned copy of Class X Mark sheet in PDF format (Max. 200 KB)
  - v. Scanned copy of Class X certificate in PDF format (Max. 200 KB)
  - vi. Scanned copy of Class XII Mark sheet in PDF format (Max. 200 KB)
  - vii. Scanned copy of Class XII certificate in PDF format (Max. 200 KB)

- h) In case, FEE to be paid by you is NIL (**For GEN, GEN-EWS and OBC-NCL candidates whose annual family income is below Rs. 1 lakh**), then in “FEE details” please enter “0” as amount, “date of filling the form” as date, select any mode and upload an undertaking stating “you do not have to pay as per your financial status and you are ready to pay the remaining fee if the documents submitted by you are found NOT appropriate/insufficient”.
- i) Use correct data while entering the details as all data will be verified at the time of Physical Registration during your first visit to Campus.
- j) Mobile no of parent and Bank account no will be used by parent to monitor the status of students online by your parent.
- k) In case of any technical issues while filling the form please drop a mail with screen shot to [admission-issues@iitism.ac.in](mailto:admission-issues@iitism.ac.in).
- l) On successful completion of online registration, you will be provided with the Admission no (Roll no), hostel room No. and Institute e-mail id.
- m) You can visit the following URL for the schedule of academic activities:  
[https://www.iitism.ac.in/~academics/assets/academic\\_files/1st%20Year%20UG%20\(2020-2021\)\[signed\].pdf](https://www.iitism.ac.in/~academics/assets/academic_files/1st%20Year%20UG%20(2020-2021)[signed].pdf)

### 3. Documents to be submitted after online Admission / Registration:

#### A. Mandatory for all candidates

- a) Seat Confirmation Letter issued by JoSAA.
- b) Class X Mark sheet / Certificate or Birth Certificate (for Date of Birth)
- c) Class XII Mark Sheet / Pass certificate (Qualifying Examination)
- d) Medical Certificate [in the specified format provided on the JoSAA-2020 website, Annexure 7]
- e) Transfer Certificate/College or School Leaving Certificate/Migration Certificate
- f) Anti-ragging affidavit duly signed by the candidate and his/her parents/guardians.

The students have to fill online affidavit form as available at:

[http://www.antiragging.in/Site/Affidavits\\_Registration.aspx](http://www.antiragging.in/Site/Affidavits_Registration.aspx)

After filling this form successfully the student will receive the Student's Anti Ragging Undertaking and the Parent's Anti Ragging Undertaking in his Email.

Take print out of both the Undertakings, read them carefully and sign at designated places and upload.

**B. Additional documents (if applicable):**

- a) Certificate of Category (SC /ST/ OBC-NCL / GEN-EWS), if applicable [in the format provided in the information Brochure of JEE (Advanced) 2020 or as per Government of India Format, available on the JoSAA-2020 website]
- b) Certificate for Persons with Disabilities (PwD), if applicable [in the format provided in the information Brochure of JEE (Advanced) 2020]
- c) OCI / PIO, if applicable.
- d) Passport / Citizenship certificate, if applicable.
- e) Duly filled in “**Application for fee waiver**”, with necessary supporting documents (if applicable). For details, please visit: <https://www.iitism.ac.in/~dsw/siw.html>

**C. How to submit the documents**

- Once you complete online registration, you will be provided with the **Admission number**.
- You prepare a single PDF file with all the required documents to be submitted.
- The file name should be your **Admission Number**.
- Send the file in this email: **admission\_ug@iitism.ac.in**
- Please note that you need to send the document file only from your Institute mail id which you will get after online registration. Your official email id will be activated after 24 hours of the last date of registration.
- You are requested to visit Institute website for all notices.

**Now your online admission is over.**

**You are required to report at IIT (ISM), Dhanbad along with your original certificates for confirmation of admission at the time of Physical Registration.**